

Booth Registration
2011 Texas Gymnastics GAThering
Renaissance Austin Hotel - Austin, Texas
September 2 – 4, 2011

Company Name _____

Please print or type the name you wish your identification sign to read.
Information below as you wish to be listed in the GAT Directory & Proceedings Book

Office Address _____

City, State, Zip _____

Office Phone _____ Fax: _____

E-mail _____ Website: _____

Name of Principle On-Site Representative: _____

Name of Additional On-Site Representatives: _____

Please note that Exhibit Hall passes for additional vendor staff is free. These passes however, **do not include** convention registration, banquet, or GAT directory, newsletter and membership. We can arrange advance registration for additional staff.

Write booth choice below or mark enclosed booth layout map with choices and return with form.

Booth Requests: 1st Choice: _____ 2nd Choice: _____

1st 8 X 10 Booth Area

\$450ea. \$ _____

First booth fee includes: 1 draped table, 2 chairs,
1 lettered sign, 1 convention credential, 1 banquet ticket, and
1 GAT membership (GAT directory, and newsletter subscription).

Additional 8 X 10 Booths

\$400ea. \$ _____

Additional booth price includes: 1 draped table, 2 chairs, and
1 banquet ticket

Total amount due \$ _____

You are not registered until we receive fees & contract

Make checks payable: GAT

Mail registrations to: James K. Jeffers, Exhibit Hall Coordinator
1437 S. Walnut
New Braunfels, Texas 78130

wrk: 830-606-0375
fax: 830-620-1849
email: tradeshow@gatx.org

Show Information and Exhibitor Agreement
2011 Texas Gymnastics GAThering
Renaissance Austin Hotel
Austin, Texas
September 2 – 4, 2011

Agreement: In accepting the opportunity to participate as a vendor/ exhibitor in the Rio Grande Exhibit Hall at the 2011 Texas Gymnastics GAThering, September 2 – 4 and receiving the exhibit space and amenities as specified on the Attached Booth Order, I/we do hereby accept the following listed conditions and limitations:

1. **Use is limited** to Rio Grande Exhibit Hall's bare net space with printed sign per Exhibitor. Normal overhead lighting, appropriate climate control, and complete carpeting are included.
2. **Telephone service, Water, and drain service** will not be provided to individual booths. These and other services may be contracted through the Renaissance Hotel directly. A request form will be sent upon receipt of completed booth registration.
3. **The following are the responsibility of the Exhibitor:**
 - A. Electrical Services: Electrical Services must be from the Hotel. Form sent out upon registration.
 - B. No additional decorating services provided for booth. (Pipe, drape and ID sign only)
 - C. Displays must be self-standing, and should not block the view of neighboring booths.
 - D. Audio Visual Services: Contract directly with Hotel Services. Form sent out upon registration.
 - E. Drayage (early or late storage): no freight for the event can be accepted at the hotel before 2pm Thursday, September 1st. Information about drayage and other convention services provided by Convention Decorators will be sent upon receipt of registration.
4. **Set up hours:** Friday, September 2nd, 11am- 6pm. Loading dock times may be assigned to facilitate smooth set-up.
5. **Exhibit Hall hours:**
 - Friday, September 2: 6:00pm - 8:00pm. Open to public
 - Saturday, September 3th: 8:15am - 5:30pm (vendor access at 8am)
 - Sunday, September 4th: 8:15am - 4:00pm (vendor access at 8am).
 - No Vendor Access: Exhibit Hall locked 8:15pm Friday-8am Saturday.
 - No Vendor Access: Exhibit Hall locked 5:45pm Saturday -8:00am Sunday.
6. **Tear down hours:** 4:00pm - 10:00pm Sunday, September 4th, 2011. All debris must be removed or Hotel charges of \$52 per hour will be billed to the exhibitor.
7. **“Hold Harmless Agreement”:** As per the Convention Contract: The Gymnastics Association of Texas assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damages to displays, equipment and other property brought upon the Hotel premises, and shall indemnify, defend, and hold harmless the Hotel, owners, affiliated companies, agents, servants, and employees from any and all such losses, damages, and claims. In consideration for the exhibitors being furnished use of the function space provided by the Hotel, all exhibitors bringing displays, equipment, and other property upon the Hotel premises, hereby indemnify and hold harmless both the Gymnastics Association of Texas, its officers, employees, and membership, and the Hotel, its owners, affiliated companies, agents, servants, and employees. This show information and vendor agreement was subject to approval by the Renaissance Austin.

8: **Displays and Promotional Materials:** Nothing shall be posted, taped, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited. Anything in connection therewith, necessary or proper for the protection of the building, equipment, or furniture shall be at the expense of the Exhibitors. Displays and Signs must be Self-Supporting.

9. **Signs:** All signs used will be subject to approval by the Hotel. Signs prepared outside the convention must be self-supporting. It is recommended that vendors provide easels or display stands. One professionally lettered sign will be included in the cost of the first Exhibit Hall booth.

10. **Insurance:** It is the sole responsibility of the exhibitor to obtain insurance coverage on property brought onto the premises of the Hotel.

11. **Labor by Renaissance Staff:** There are labor fees associated with such tasks as hanging banners, loading and unloading. Removal of all debris, boxes and/or any trash from booth space and isles is the responsibility of the exhibitor. Any use of the Renaissance Staff or Convention Decorators labor shall be chargeable to the exhibitor at a rate of \$52 per hour.

12. **Food and Beverage:** All food and beverage must be purchased through the Hotel. Individuals and exhibitors are not permitted to bring their own food and beverage. GAT invites the attention of the Vendors to this provision of our contract with the Renaissance Austin Hotel.

13. **Payment:** Booth reservations are received with payment in advance. Placement depends on the payment of vendor fees as specified on the Booth Registration form, which should accompany this agreement.

A nationwide mailing of this show invitation will be sent May 27th. **Returning vendors have until June 3, 2011 for advance registration.**

Acceptance of Conditions:

Signature

Printed Name

Firm or Company

Date

For the Gymnastics Association of Texas
